

# Chunking Assignments

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# Agenda

- Welcome!
- Chunking Assignments
- Questions



# What is "chunking?"

- An activity that involves breaking down larger tasks into more manageable tasks.
- Makes information easier to process; less daunting
- Group projects, individual projects, research papers, speeches



# How to "chunk?"

- Projects/Writing Projects
- Readings
- Assignments



# Graphic Organizer

<https://www.furman.edu/academics/center-academic-success/wp-content/uploads/sites/145/2020/09/Project-Map.pdf>



# How to plan "chunks"

- Work backward from due date
  - Know what the entire assignment involves
- Know something can come up: allow for flexibility, but not so much it makes you procrastinate
- Find someone/something to hold you accountable to your mini-deadlines:
  - WML appointments
  - Drafts due to faculty
  - Office hours with faculty
  - Group accountability



# Planning "chunks" (continued)

- Look at your semester calendar:
  - Plan around other exams/projects
  - Know what other events you have going on to keep stress levels low
- Use Focused Study Sessions to accomplish work
- Sometimes a little bit of work each day is better than a lot of work in one day.
  - This leads to less procrastination and cramming



# Questions

